

## UNIVERSITAT DE BARCELONA

### **CALL FOR APPLICATIONS ERASMUS+ ICM SCHOLARSHIPS FOR INCOMING STAFF FOR TEACHING OR TRAINING MOBILITY FROM THIRD COUNTRIES NOT ASSOCIATED 25/26**

The University of Barcelona under the framework of the Erasmus+ projects (ICM) 2023-ES01-KA171-HED-000138096, 2024-1-ES01-KA171-HED-000221314 and 2025-1-ES01-KA171-HED-0000325041 between programme institutions and third countries not associated has been awarded with scholarships for student and staff from our partner countries. Accordingly, the University of Barcelona announces Call for applications for awarding financial supports to individual incoming staff mobilities from higher education institutions from partner countries, the objective of which is training or teaching at the University of Barcelona. All incoming activities supported within this call are coordinated and administered by the University of Barcelona.

The Vice-Rector for Internationalization Policy, in accordance with the provisions of the Statute of the University of Barcelona, has approved the rules governing the awarding of mobility positions under the Erasmus+ Program for staff mobility for teaching or training from partner countries (ICM).

Therefore, by virtue of the powers granted by current legislation, I hereby announce the positions listed in Annex 1 of the Erasmus+ ICM program for staff from partner countries, which will be governed by the specific rules contained in this call.

#### RULES OF THE CALL

##### **1. PURPOSE**

This programme is established by the European Commission and National Agencies of Programme countries are responsible for its execution as indirect management. The Spanish Service for Internationalization of Education (SEPIE) is the Spanish National Agency for the management, dissemination, promotion and impact studies of the Erasmus+ programme in the field of education and training. SEPIE performs the tasks of budget implementation, promote and implement the programme at national level and act as link between the European Commission and the participating organizations.

Learning mobility opportunities aim to encourage the mobility of students, staff between programme and partner countries. Programme countries are those that are member states of the European Union and 6 non-EU countries<sup>1</sup> and third countries not associated are those which are not part of the EU.

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<sup>1</sup> Non-EU programme countries: former Yugoslav, Republic of Macedonia, Iceland, Liechtenstein, Norway and Turkey. According to the Programme Guide of the Erasmus+:  
[https://ec.europa.eu/programmes/erasmus-plus/node\\_en](https://ec.europa.eu/programmes/erasmus-plus/node_en)

The main purpose of this call is:

- **teaching periods for professors:** this activity allows teaching staff from partner institutions listed below to teach at the University of Barcelona.
- **training periods for professors:** this activity allows teaching staff from partner institutions listed below to attend a training activity (addressed to teachers) at the University of Barcelona.
- **Training periods:** this activity allows training staff from partner institutions to attend a staff training week at the University of Barcelona (April 2026).

The positions (and destinations) listed in Annex 1 of this call may be expanded based on amendments resulting from the signing of agreements that enable them. These additions will be published on the website (<https://www.ub.edu/uri/ka107/applications.html>) with an indication of the new positions incorporated.

## 2. BENEFICIARIES AND APPLICATION REQUIREMENTS

This call is open to all teaching/training staff that works in one of the partner universities indicated in the Annex 1. In order to be eligible applicants must:

1. Be staff working in one of the partner universities indicated in Annex 1 (to have a contractual relationship with the home institution at the moment of the application and also when the activity takes place).
2. Must be accepted/nominated by the home institution

## 3. DURATION

Mobilities must take place during the academic years 2025–2026 and/or 2026–2027 (before June 31, 2027), in accordance with the specifications for each position in Annex I of this call and any subsequent additions. The duration of the stay will be as established in Annex 1 and its amendments.

For teaching mobility, the minimum workload must be 8 hours of teaching over 5 days of stay. For training stays, there is no stipulated hourly workload.

## 4. APPLICATION SUBMISSION

Applications may be submitted from the day after the publication of the resolution until June 1, 2026. However, three periods will be distinguished, and the evaluation and award of grants will be carried out in three phases.

The application process must be completed through the following platform:

[Erasmus PDI application and PTGAS application:](https://www.service4mobility.com/europe/BewerbungServlet?identifier=BARCELO01&kz_bew_pers=L&kz_bew_art=IN&aust_prog=STASTT&sprache=en)

[https://www.service4mobility.com/europe/BewerbungServlet?identifier=BARCELO01&kz\\_bew\\_pers=L&kz\\_bew\\_art=IN&aust\\_prog=STASTT&sprache=en](https://www.service4mobility.com/europe/BewerbungServlet?identifier=BARCELO01&kz_bew_pers=L&kz_bew_art=IN&aust_prog=STASTT&sprache=en)).

This platform will allow consultation of the different destinations, without prejudice to their publication on the [Erasmus ICM website](#) and Seu Electrònica UB, and will facilitate the entire application process.

Applicants must complete an application form within the platform and upload the following documentation:

1. Include the *Teaching Agreement* or *Training Agreement* filled out and signed by the three parties (template of the Teaching Agreement and Training Agreement in the website)
2. Include in the form the CV Europass in English language
3. Include any required document indicated in the Annex 1

If the online application procedure is not completed within the established deadline, the application will be considered excluded. If the application has been initiated but documentation is missing, a period of 10 days will be granted to complete it from the day after the publication of the request of documents on the [Erasmus ICM website](#) and Seu Electrònica UB.

## 5. EVALUATION CRITERIA

The selection committee headed by the Delegate of the rector for international mobility and global commitment and composed by the representatives of the Commission of International Mobility and the head of the Office of Mobility and International Programmes will evaluate the applicants and will prioritize candidates according to the established criteria and budgetary availability. The selection process will take into account the principles of equity, fairness and transparency. The University of Barcelona undertake to respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds. There should be no discrimination "based on sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation".

These are the criteria to apply:

### STAFF

1. Teaching/training background (0-50)
2. The suitability of the proposed teaching/training activities according to the Teaching/Training Mobility Agreement proposal (0-30)
3. Interest of the home institution in the professional profile (0-20)

Each partner institution (home university) will compose an evaluation committee who will check the eligibility of the candidates and evaluate the criteria “Interest of the home institution in the professional profile”. Afterwards, the University of Barcelona will award the scholarships to staff, resolving this call.

## 6. SCHOLARSHIP GRANTS AND PAYMENT

The grant includes:

- *Subsistence allowance*: an individual support established according to the destination and the number of days spent at the University of Barcelona (Annex 1).
- *Travel aid*: and additional amount to cover travel expenses. The amount is calculated according to the distance band (km) between the city of the home university and Barcelona (Annex 1).
- *Insurance*: the University of Barcelona provides an accident insurance to all participants of the mobility programme.

The award is conditional to the effective availability of credit in charge of the projects 2024-1-ES01-KA171-HED-000221314, 2023-ES01-KA171-HED-000138096 or 2025-1-ES01-KA171-HED-0000325041.

## 7. APPLICATION: RESOLUTIONS

Three resolution periods are established for awarding the grants according to the following deadlines:

1st evaluation period: applications received until 07/11/2025

- Resolution publication: 22/12/2025
- Acceptance period: 23/12/2025–16/01/2026

2nd evaluation period: applications received from 07/11/2025 to 20/02/2026

- Resolution publication: 31/03/2026
- Acceptance period: 01/04/2026–16/04/2026

3rd evaluation period: applications received from 21/02/2026 to 01/06/2026

- Resolution publication: 15/07/2026
- Acceptance period: 16/07/2026–30/07/2026

The selection committee will evaluate the applications submitted in each period and for each position, and will submit to the Vice-Rector for Internationalization Policy the award proposal with the prioritized list by score for each position, who will resolve the awards.

The award resolutions and other actions related to this call will be published on the Seu Electrònica UB and Erasmus ICM website (<https://www.ub.edu/uri/ka107/>).

Beneficiaries will also be notified by email.

Against this resolution, interested parties may file an administrative appeal within two months from the day following its publication. Alternatively, a reconsideration appeal may be filed with the same body within one month from the day following publication. In this case, no administrative appeal may be filed until an express resolution is issued or the reconsideration appeal is presumed denied.

## **5. COMPATIBILITY WITH OTHER EU GRANTS**

Scholarships under the Erasmus+ International Credit Mobility programme is not compatible with any other Erasmus+ scholarships granted for the same exchange mobility.

## **6. OBLIGATIONS OF THE BENEFICIARY**

The grant recipient must submit the completed and signed grant agreement to the Office of Mobility and International Programs before starting their mobility.

In case of withdrawal, the recipient must notify as soon as possible so that the Spanish Service for the Internationalization of Education (SEPIE) can be informed.

Within twenty days after the end of the stay, the following must be submitted to the Office of Mobility and International Programs:

- Certificate of stay from the host institution
- Final evaluation report (via SEPIE's Mobility Tool)
- Original travel documents (ticket invoices, boarding passes, taxi receipts, transportation, hotel)

Participants commit to reviewing and complying with travel restrictions and recommendations issued by health authorities at all times.

## **7. RIGHT TO INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA**

1. The data controller is the General Secretariat of the University of Barcelona, located at Gran Via de les Corts Catalanes, 585, 08007 Barcelona, email: [secretaria.general@ub.edu](mailto:secretaria.general@ub.edu).

2. The purpose of processing your personal data is to manage the grants.

3. The legal basis is the fulfillment of a mission carried out in the public interest (Law 1/2003 of February 19 on Universities of Catalonia; Organic Law 2/2023 of March 22 on the University System; and Law 38/2003 of November 17 on General Subsidies).

4. Your data will be retained for the time necessary to fulfill the purpose for which they were collected and to determine any responsibilities arising from their processing.

5. Data recipients include the University and, if applicable, data processors. Also included are entities other than the University of Barcelona that are part of the evaluation

committee in accordance with the functions assigned by these rules. The grant award resolution will be published on the UB website indicated in these rules with the necessary data of the beneficiaries and waitlisted individuals. No other data transfers are foreseen unless legally required, in which case only the necessary data will be sent.

6. You may access, rectify, delete, object to, request portability, or limit the processing of your data by writing to the General Secretariat of the University of Barcelona by postal mail (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or email (secretaria.general@ub.edu), including a copy of your ID or another valid identification document.

7. If you believe your rights have not been adequately addressed, you may contact the UB Data Protection Officer by postal mail (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or email (protecciodedades@ub.edu).

8. You also have the right to file a complaint with the Catalan Data Protection Authority.

9. By submitting the application, the applicant declares having read this information notice and, if providing personal data of third parties, undertakes to inform them of the content of this notice.

Raúl Ramos Lobo

Vice-Rector for Internationalization Policy

Against this decision, which exhausts administrative proceedings, and irrespective of its immediately enforceability, interested parties may choose to open contentious administrative proceedings through the Contentious-Administrative Court of Barcelona, as provided for in Article 8 of Law 29/1998, of 13 July, on appeals and complaints against public bodies. Proceedings may be opened up to two months after announcement of the decision in question, in accordance with the provisions made in Article 46 of Law 29/1998. Notwithstanding, interested parties may also choose to lodge an internal appeal, within one month from the day after notification of the decision, in accordance with the provisions established in Article 123 et. seq. of Law 39/2015, of 1 October, on common administrative procedure of public administrations. In this case, contentious administrative proceedings may not be opened until such time as the internal appeal has been expressly or implicitly resolved. Interested parties may also lodge any other type of appeal they deem appropriate in legitimate defence of their rights.